

**Lyng and District Community Hall**

**Richmond Place**

**Lyng**

**Norfolk**

**NR9 5RF**

Charity Number 1156339

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### **BOUNCY CASTLE & INFLATABLES POLICY**

#### Summary

Lyng and District Community Hall (LDCH) allows the use of Bouncy Castles and other inflatables under the following conditions. Hirers must ensure that adequate insurance is in place through the provider of castle or inflatable or organise this directly as LDCH does not provide any insurance for these purposes. LDCH is only responsible for advising hirers that they must put appropriate arrangements in place and cannot accept any responsibility in the event of any accident.

If you are hiring a bouncy castle and inviting guests, you can be held liable if one of them injures themselves.

All safety instructions must be followed including limiting the number of children who can use the bouncy castle at any one time. If this is exceeded and an accident occurs, you could find yourself being sued. Personal liability insurance may already be part of your home insurance policy, so check with your insurance broker or ask the supplier of the Bouncy Castle if public liability insurance can be purchased with your hire.

Castles and other inflatables may only be used within the metal fenced area at the front of the hall or within the main hall itself. They may only be used outside if the weather is dry and the wind strength minimal. If on the day of the event the weather is deemed unsafe by the hall staff and the castle or inflatable cannot be used inside the hall, then LDCH has no liability for wasted costs. Note that only mains electric powered castles and inflatables may be used inside the hall. If they require a compressor that is fuelled by a flammable fluid, then they are not permitted inside.

#### Conditions

When booking, the hirer must declare that they intend to have a bouncy castle.

At the point of booking the hall the hirer must confirm that insurance is in place and must be prepared to provide evidence for this. LDCH reserves the right to prohibit the use of the castle, or even to cancel the booking if appropriate evidence is not provided on request.

They should also check the weather forecast and determine the risks of whether the castle or inflatable will be used outside or inside of the hall and make sure they book one that is appropriate for either use.

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Review Due 03/10/2024

## Supervision and Safety Instructions

These following instructions are based on best practice and are suggestions to help hirers manage the equipment: -

1. The castle must be adequately secured and the located within the metal fenced area at the front of the hall. The castle must be of a size that fits the grass area – 15.5m x 8.4m
2. Soft matting covering hard surfaces must be placed adjacent to the front or open sides.
3. There should be responsible adult supervision, paying close attention to the children at play at all times during its use.
4. The number of children using the bouncy castle must be limited to the number recommended in the Hire Company's safety instructions. There must be no overcrowding.
5. A rota system for different age or size groups should be operated together with the observance of any age limit of users (it is suggested that children over 10 years of age should not use the equipment).
6. All children must remove footwear, hard or sharp objects such as jewellery, buckles, pens and other similar pocket contents.
7. Eating and drinking while bouncing or performing acrobatics must not be allowed.

Additionally, it is recommended that the hirer ensures that the Hire Company (the supplier) fully complies with the Health and Safety Executive Guidance Note PM76 – “The Safe Operation of Inflatable Bouncing Devices” (this important guide deals with all aspects of safety)