



Lyng and District Community Hall  
Richmond Place  
Lyng  
Norfolk  
NR9 5RF  
Charity Number 1156339



## CHILD AND VULNERABLE ADULTS PROTECTION POLICY

The Trustees and Management Committee of Lyng & District Community Hall (L&DCH) believe that every young person and vulnerable adult, regardless of age or circumstance, has a right to be protected from harm and to feel safe and respected.

### L&DCH WILL:

- ensure that any activities organised or sponsored by hirers of accommodation provided by L&DCH involving young people and vulnerable adults provide an environment where they feel secure and valued.
- require any regular or commercial hirer who has contact with children and vulnerable adults to have their own child protection policy and procedures in place.
- ensure that clear procedures are in place whereby signs of abuse can be recognised and appropriate actions taken.
- ensure that procedures are in place for the protection of persons associated with L&DCH who are in contact with young people and vulnerable adults.

### L&DCH Undertakes to:

- display this notice prominently, including the name and details of the Management Committee member who should be contacted if there are any concerns.
- ensure that policies and procedures relating to child and vulnerable adult issues are in place for L&DCH and in groups that children and vulnerable adults not accompanied by their parents/carers may attend.
- where appropriate, remind hirers of their obligations and responsibilities and the need for them to have effective protection policies in place.
- ensure all relevant staff, users and volunteers have appropriate Disclosure and Barring Service (DBS) checks and that their continuing suitability is monitored.
- follow guidelines laid down by any relevant bodies with regard to supporting young people and vulnerable adults, and the recording and reporting of incidents.
- report to the authorities, where appropriate, relevant incidents or accusations and to cooperate fully with any subsequent investigation.

This Child and Vulnerable Adults Protection Policy will be reviewed every 3 years and will be monitored annually. It will also be updated to comply with any relevant legislative changes.

**PLEASE CONTACT the Hall Manager, Steve Davies** if there are any concerns about protection issues.



[www.lyngvillagehall.co.uk](http://www.lyngvillagehall.co.uk)  
Email: [LyngHall@mail.com](mailto:LyngHall@mail.com)

